



LOCAL MUNICIPALITY

DIRECTORATE: LOCAL ECONOMIC DEVELOPMENT

REGISTRATION FORM

You are prohibited from undertaking any business ventures without a valid Trade Licence, failing to comply may result in legal proceeding instituted.

1. Type of business applied for:

a)

2. PARTICULARS OF THE APPLICANT: OPERATOR/ LESSEE

a) Full names: _____ Identity No: _____

b) Passport No _____ Citizenship: SA/Other _____

c) Postal address: _____

d) Residential address: _____

e) Contact number: _____ E-mail address: _____

f) Is the applicant the owner of the business: Yes / No

3. TRADE NAME: _____

4. PARTICULARS OF THE PROPERTY OWNER / LESSOR

a) Full Name: _____

b) Identity Number: _____

c) Residential Address: _____

d) Postal Address: _____

e) Contact Details: _____



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5. Situation of business premises [only in case of business referred to in Item1 or Item2 of Schedule 1 of Business Act 1991 (Act No 71 of 1991)]

1. If in Urban Area:

- a) Stand/Erf No: _____ Township/Suburb: _____
- b) Region: _____ Ward: _____
- c) Street no: _____ Street Name: _____
- d) Name of Building: _____
- e) Shop No: _____
- f) Floor No: _____ Contact No: _____

6. I hereby declare that the information above is true and correct:

Signature of applicant: _____ Date: _____

Capacity: _____

RETURNABLE DOCUMENTS:

- ID/ Applicable Home Affairs documents (Certified)
- CIPC registration documents
- SARS Tax Clearance Certificate with Valid Tax Pin
- Zoning Certificate (Special consent)
- Approved Building Plans
- Fire Safety Compliance Certificate (issued after inspection is done on business premises)
- Copy of Lease Agreement or Title Deed documents
- Copy of proof of residence
- Affidavit and certified ID copy of stand/erf owner if residential and the business is not in control of the stand/erf owner's name (if applicable)
- Health Acceptability Certificate
- If Foreign Owner (Work Permit/ Business Permit/Business Visa)



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FOR OFFICE USE ONLY:

Application Date:

Checked By:

Office Stamp:

INTERNAL COMMENTS:

- DIRECTORATE: PLANNING AND HUMAN SETTLEMENT
- DIRECTORATE: LOCAL ECONOMIC DEVELOPMENT
- DIRECTORATE: PUBLIC SAFETY
- DIRECTORATE: BUDGET AND TREASURY OFFICE

EXTERNAL COMMENTS:

- BOJANALA PLATINUM DISTRICT MUNICIPALITY – MUNICIPAL HEALTH
- SARS
- DEPARTMENT OF HOME AFFAIRS
- CIPC